

This is a two-page document, be sure to complete both sides!!



WEHRUNG'S LUMBER AND HOME CENTER/SPECIALTY WOODS

7711 Easton Road (Route 611), P. O. Box 550 Ottsville, PA 18942-0550

APPLICATION FOR EMPLOYMENT

Name (Last, First, Middle)		Date
Street Address		Home Phone
City, State, ZIP	Email address	Cell Phone
Position or kind of work for which you are applying:		Work phone
Are you looking for full-time or part-time work?	Do you know anyone who works here? If so, who?	
Qualifications, training and special skills:		
Relevant professional associations, awards, etc.		
Relevant credentials, licenses, certifications, etc.		

Education and Training

Name of School	City/State	Did you graduate?		Years Completed	Degree	Major
		Yes	No			
High School/GED						
Other School						
College						
Graduate School						

Employment Experience (please list most recent history first)

	Name/Location	Address	From	To
Current or Last Employer				
Title/Duties			Hourly Rate/Salary	
			Starting	Final
Reason for Leaving				
Supervisor name, title, phone, e-mail			May we contact employer?	
			Yes	No
	Name/Location	Address	From	To
Previous Employer				
Title/Duties			Hourly Rate/Salary	
			Starting	Final
Reason for Leaving				
Supervisor name, title, phone, e-mail			May we contact employer?	
			Yes	No

	Name/Location	Address	From	To
Previous Employer				
Title/Duties			Hourly Rate/Salary	
			Starting	Final
Reason for Leaving				
Supervisor name, title, phone, e-mail			May we contact employer?	
			Yes	No

Work References (List three)

Name/Title	Address	E-mail address	Phone

- Have you ever been employed by Wehrung's Lumber and Home Center? yes no If so, when?
- Have you ever been dismissed from employment for cause? yes no If so, please explain:
- Have you ever been convicted of a felony?
 yes no
- If required for position, do you have a valid Driver's License? yes no
- Are you under 18 years of age? yes no

Certification: *Please Read* By completing and submitting this application form, the applicant attests to the following:

- I certify that the entries made on this form and information included in any supporting material provided by me are true and correct, and I acknowledge that any false information, misrepresentation, or failure to disclose any requested information will constitute sufficient grounds for termination or removal from consideration for employment.
- I authorize Wehrung's Lumber and Home Center to perform a reasonable pre-employment inquiry to determine my suitability for the position, and I agree that Wehrung's Lumber and Home Center may gather information from any sources it deems relevant, and that I will hold Wehrung's Lumber and Home Center harmless for any decisions it may make based on such information.
- I certify that I am eligible for employment in the United States of America and can furnish proof if employed.
- I agree to submit to a criminal and credit (if job-related) background investigation, and/or screening for illegal substances upon conditional offer of employment. Background checks will be performed on all finalist candidates. I understand that an adverse background report may disqualify me from consideration. If background information is the deciding factor in non-selection, I will be provided a copy of the background report.

Date _____ Applicant's Signature _____

Wehrung's Lumber & Home Center, Inc. is an Equal Opportunity Employer.
We require a pre-employment drug test as a condition of employment.